

Wilson County Board of Education

Policy Description:

Bids and Quotations

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2.806

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Rescinds: 600.1

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09/03/92

1 GENERAL

2
3 All purchases of supplies, materials, equipment, and contractual services in excess of ten thousand dollars
4 (\$10,000),¹ including those of individual schools, shall be based on competitive bids. These bids shall be
5 solicited by advertisement in a newspaper of general circulation within the school system. However, said
6 newspaper advertisement may be waived by the purchasing agent in an emergency. The purchasing agent shall
7 advertise for bids and receive quotations.²

8
9 All purchases of ten thousand dollars (\$10,000) or less, including those of individual schools, may be made in the
10 open market without newspaper notice, but shall, whenever possible, be based on at least three (3) competitive
11 quotes.

12
13 The lowest and best bid shall be accepted, provided the purchaser reserves the right to reject any or all bids or
14 any part of any bid and, if applicable, to accept that bid which is best as evidenced by reasons relative to the
15 purpose of the purchase. Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid
16 received after the time and date specified shall not be considered.

17
18 The bidder to whom the award is made may be required to enter into a written contract.

19
20 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding or other
21 purchasing procedures is prohibited.

22 EXEMPTIONS FROM COMPETITIVE BIDDING

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24
25 Contracts for legal services, educational consultants, and insurance purchased through a plan authorized and
26 approved by any organization of governmental entities representing cities and counties,³ and similar services by
27 professional persons or groups of high ethical standards shall not be based upon competitive bids but shall be
28 awarded on the basis of recognized competence and integrity.⁴

¹ Public Acts 2006, Public Chapter 664

² TCA 49-2-203(a)(3); TCA 49-2-203(a)(3)(A)(B); TCA 49-2-206(b)(2)

³ TCA 29-20-407

⁴ TCA 12-4-106