

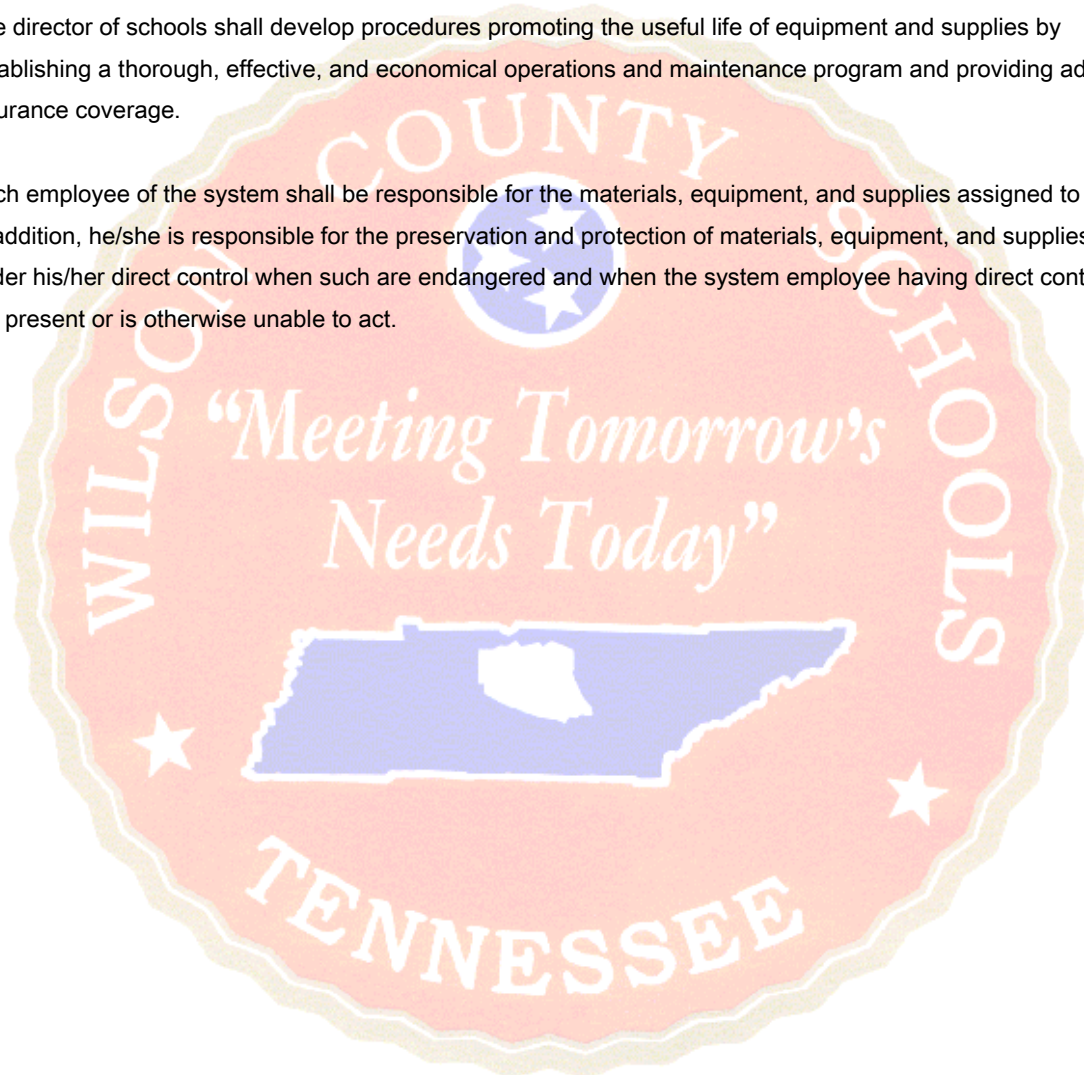
Wilson County Board of Education

Policy Description: Equipment and Supplies Management	Policy Number: 3.300	Amended Date: 06/04/07
	Rescinds:	Issued: 06/03/04

1 All equipment and materials placed in school buildings by any group or organization become the property of the
2 Board. The Board reserves the right to transfer property to other schools if the school in which it was originally
3 placed is discontinued or if there is no longer any need for the equipment or materials where originally placed.

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5 The director of schools shall develop procedures promoting the useful life of equipment and supplies by
6 establishing a thorough, effective, and economical operations and maintenance program and providing adequate
7 insurance coverage.

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9 Each employee of the system shall be responsible for the materials, equipment, and supplies assigned to him.
10 In addition, he/she is responsible for the preservation and protection of materials, equipment, and supplies not
11 under his/her direct control when such are endangered and when the system employee having direct control is
12 not present or is otherwise unable to act.



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