

Wilson County Board of Education

Policy Description: Extended School Day/Year Programs and School Age Childcare Page 1 of 2	Policy Number: 3.800	Amended Date: 06/30/08
	Rescinds: 500	Issued: 08/24/95

1 The Board authorizes the establishment and operation of Extended School Day/Year Programs in any of its
2 schools to be conducted before and after the regular school day, during summer months, and other times when
3 school is not in session. Emphasis shall be placed upon extended education services for children even though
4 fees are collected for school-age childcare. No Basic Education Program funds or required BEP matching local
5 funds may be used to support childcare provisions of the program.¹

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7 The Board shall annually determine fees to be charged for attending the program, taking into consideration such
8 factors as family income, number of children to participate in the program, and amount of service provided.

9 10 **OBJECTIVES**

11 12 Program Objectives

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- 14 1. To provide an enriching and flexible curriculum.
- 15 2. To provide for the safety and health of children.
- 16 3. To use school facilities effectively.

17 18 Educational Objectives

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- 20 1. More guidance and increased learning time.
- 21 2. Quality homework time.
- 22 3. Quantitative data information.

23 24 **ELIGIBILITY**

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26 The only requirement for eligibility is that the student must be enrolled in the school system.
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¹ TCA49-2-203(b)(11)(A)

1 **OPERATION**

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3 The extended school day program shall operate as follows:

4 Before school – 6:00 a.m. until school starts

5 After school – school dismissal until 6:00 p.m.

6 Any full day session – 6:00 a.m. – 6:00 p.m.

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8 Children may enroll in one or both of the sessions, depending on family needs. The program shall operate daily
9 on a year round basis, including snow days, and teacher in-service days, and during intercession and the
10 summer. All centers will be closed for the following holidays.

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12 Labor Day

13 Thanksgiving Day and the day following

14 Christmas Eve and Christmas Day

15 New Year's Day

16 Memorial Day

17 4th of July

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19 **USE OF FACILITIES**

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21 Principals of individual sites have no responsibility for the daily program operation, management of personnel,
22 discipline of participants, or fiscal management of Extended School Programs. It is, however, expected that
23 principals and the program director shall work together to develop shared space availability plans to comply with
24 all areas of State Department of Education guidelines pertaining to the space requirements for appropriately age-
25 grouped children.

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27 **PERSONNEL**

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29 The Board shall employ all personnel involved in the extended school program. Evaluation of job performance
30 and potential removal from job positions shall be under the direction of the system program director. Job
31 descriptions of each position shall be the responsibility of the system program director and shall be printed in the
32 program handbook as approved by the State Department of Education.

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34 Day-to-day operation of and fiscal management of the program shall be the responsibility of the system program
35 director and finance director.

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37 **REVENUES**

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39 Extended School funds shall be collected at the individual schools and receipted and deposited into a system
40 wide bank. The ESP site director shall report the collections to the system wide director of ESP.