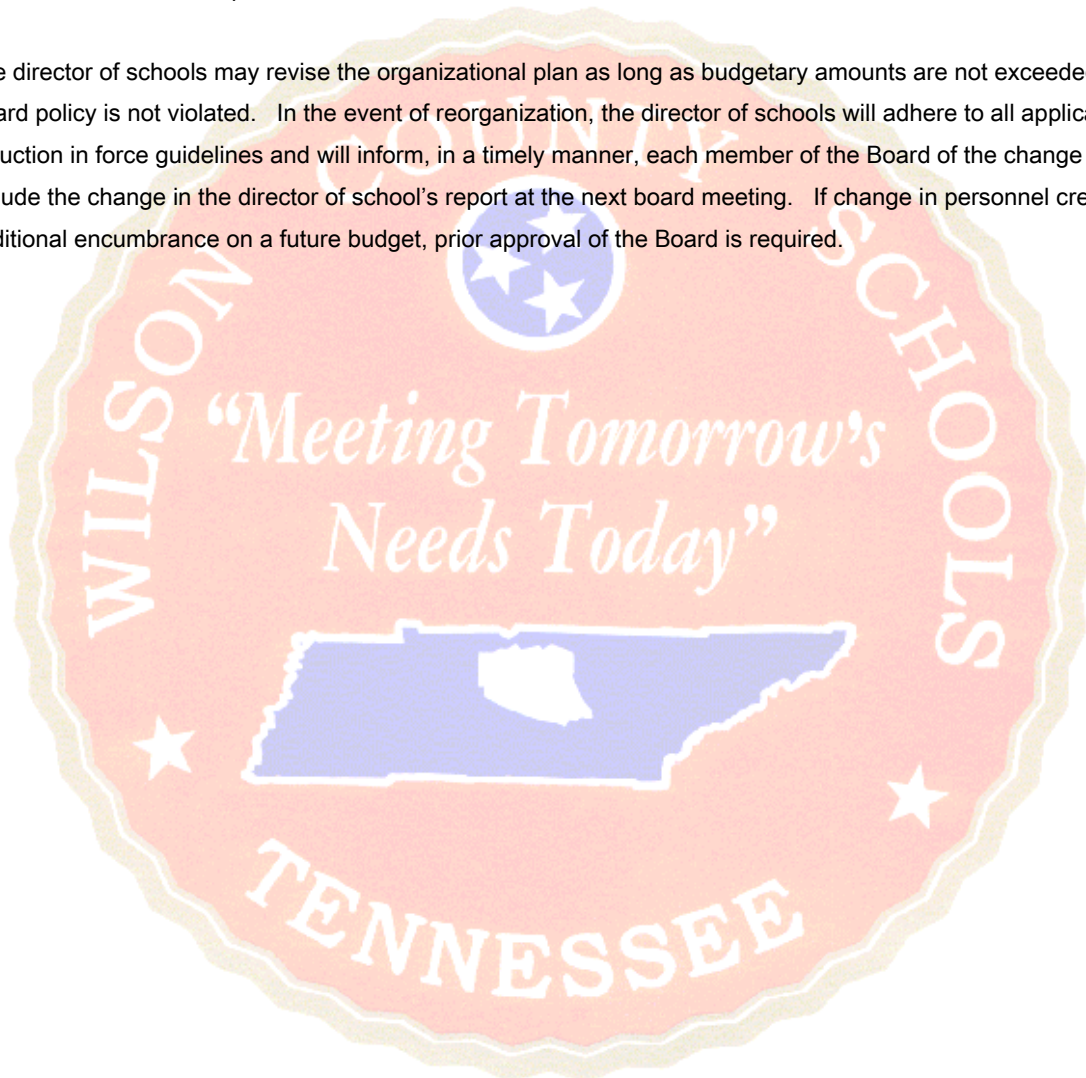


# Wilson County Board of Education

Policy Description:  Staff Positions	Policy Number: 5.116	Amended Date: 06/04/07
	Rescinds:	Issued: 06/03/04

1 All staff positions shall be approved through the budget process in accordance with an organizational plan  
2 submitted by the director of schools.<sup>1</sup> Before an additional position is established, the director of schools will  
3 present to the Board a job description, qualifications, performance responsibilities and the method by which the  
4 performance of these responsibilities will be evaluated.

5  
6 The director of schools may revise the organizational plan as long as budgetary amounts are not exceeded and  
7 Board policy is not violated. In the event of reorganization, the director of schools will adhere to all applicable  
8 reduction in force guidelines and will inform, in a timely manner, each member of the Board of the change and  
9 include the change in the director of school's report at the next board meeting. If change in personnel creates  
10 additional encumbrance on a future budget, prior approval of the Board is required.



1 OP Tenn. Atty. Gen. 93-66 (November 29, 1993)