

# Wilson County Board of Education

Policy Description:  Accidents and Illnesses	Policy Number: 6.410	Amended Date: 02/04/10
	Rescinds: 400-IC-5	Reviewed: 01/10 Issued: 08/96

1 Parent(s)/Guardian(s) of all students shall provide the schools with medical authorization which shall contain the  
2 following information:

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- 4 1. Parents/Guardians location and phone number during the school day;
- 5 2. The name, address and phone number of the student's physician(s);
- 6 3. Directions in the event that medical treatment is needed;
- 7 4. Information concerning a student's particular physical disability or medical condition.

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9 The authorization will be required annually and will be kept on file in the principal's office and clinic.

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11 If a student suffers an injury or becomes ill, the staff member in charge shall have the responsibility to render first  
12 aid or ensure that it is rendered. Any accident or injury shall be immediately reported to the principal.

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14 In the event of serious injury or illness to a student, the parent(s)/guardian(s) will be notified as to whether to pick  
15 up the child at school or meet the child at the hospital. If the parent(s)/guardian(s) cannot be reached, the  
16 student will be transported to the hospital emergency room. Efforts to notify the parent(s)/guardian(s) will  
17 continue until they are reached.

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19 Principals will inform the Director of Schools immediately of any serious injuries suffered by students while under  
20 jurisdiction of the school. A report of each accident taking place in a school will be filed in the offices of both the  
21 principal and the Director of Schools. Forms for reporting accidents will be made available from the office of the  
22 Director of Schools. In all accidents serious enough to require medical attention or requiring the student to be  
23 taken home, or in all cases that the staff member in charge deems desirable, reports will be made and filed as  
24 stated above.

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26 No student will be taken and left at home or sent home unless a parent/guardian or someone designated by the  
27 parent(s)/guardian(s) is at home to accept the responsibility of the students.

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29 Parents/guardians who object to the procedures contained in this policy shall submit to the principal a written  
30 emergency plan for his/her approval.