

Wilson County Board of Education

Policy Description: Care of School Property	Policy Number: 6.311	Amended Date: 06/04/07
	Rescinds:	Issued: 06/03/04

1 Students shall help maintain the school environment, preserve school property and exercise care while using
2 school facilities.

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4 All district employees shall report all damage or loss of school property to the principal or designee immediately
5 after such damage or loss is discovered. The principal or designee shall make a full and complete investigation
6 of any instance of damage or loss of school property. The investigation shall be carried out in cooperation with
7 law enforcement officials when appropriate.

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9 School property is defined as buildings, buses, books, equipment, records, instructional materials or any other
10 item under the jurisdiction of the Board.

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12 When the person causing damage or loss has been identified and the costs of repair or replacement have been
13 determined, the director of schools shall take steps to recover these costs. This may include recommending the
14 filing of a civil complaint in court to recover damages. If the responsible person is a minor, recovery will be
15 sought from the minor's parent/guardian.

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17 In addition, the district may withhold the report card, diploma and/or transcript of the student responsible for
18 vandalism or theft or otherwise incurring any debt to a school until the student or the student's parent/guardian
19 has paid for the damages.¹ When the minor and parent/guardian are unable to pay for the damages, the district
20 may provide a program of voluntary work for the minor. Upon completion of the work, the student's report card,
21 diploma and/or transcripts shall be released. Such sanctions shall not be imposed if the student is not at fault.

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¹ TCA 37-10-101 through 103