

Mt. Juliet High School

Registration Requirements for New Students

1. **Academic Records**- all three needed at time of registration
 - Transcript or Report Card, Grades and credits from previous school.**
If enrolling at the beginning of the school year, this can be unofficial.
8th grade students must bring a copy of their report card showing they have been promoted.
 - Discipline Report**
 - Attendance sheet**

2. **Immunization Records**-
 - If transferring from a Tennessee school this form should already be on file
And will be transferred when official records are requested by us.
 - If transferring from private or out-of-state a **Tennessee Certificate or Immunization** will be required. This can be obtained through the Wilson County Health Dept. (located in Lebanon, TN), a local clinic, or doctor's office.
 - First time students in this state must have proof of physical examination not more than one year old.

3. **Proof of Residency**- **Three Required at time of registration**
 - Utility bills (Hook-up verification from either the gas, water, or electric company reflecting name and address.

 - Property tax statement

 - Copy of a signed lease agreement or settlement statement.

 - Recent paycheck indicating name and address

 - Voter registration card, and photo ID (driver's license or passport)

4. **Custody Papers**-
(If student does not live with natural parents)
Court records, signed by a judge must show proof of legal custody or guardianship by the person the student is living with.

5. **Student Data**-
Social Security Number and Birth Certificate