



Zone Exemption Request Form for Students of Employees

Pursuant to Wilson County Board of Education Policy 6.206, students whose parent(s) or legal guardian(s) are employees of Wilson County Schools may request an assignment to a school other than the student's zoned school. The requested out-of-zone school must be the school at which the parent/guardian is employed or a feeder school to the school at which the parent/guardian is employed. **Zone exemption requests will not be granted if the school is overcrowded.** If a zone exemption request is granted, the student will be permitted to continue to attend the out-of-zone school until the school's exit grade. **Incomplete applications will not be considered.**

Student Name: _____ Student's Grade Level 2021-2022: _____

Student's School of Zone: _____ Requested School: _____

Name(s) of Parent(s)/Legal Guardian(s): _____

Date of Hire with Wilson County Schools for Parent/Guardian: _____

Student's Primary Residential Address: _____

If this student is an Exceptional Education student, please select one of the following:

My student has an IEP: _____

My student has a 504 Plan: _____

Does your student participate in middle or high school athletics (check one)?:

Yes*

No

**If you checked yes, please contact the Health Services Supervisor at 615-444-3282 ext. 7315 or whitlock@wcschools.com for compliance with TSSAA requirements.*

Request forms must be submitted to the Supervisor of Attendance by February 28th or within thirty (30) days of the date of the employee's hire. Any requests received after the applicable deadline date will not be accepted unless there has been a change in custody/guardianship or a change in residence of the parent/guardian. The Supervisor of Attendance will review all requests and grant or deny each request on a case-by-case basis.

Forms may be submitted via mail, fax, or e-mail as follows:

Mailing address: Stan Moss, Supervisor of Attendance
415 Harding Drive
Lebanon, TN 37087

E-mail address: mosss@wcschools.com

Facsimile: 615-449-3858

By signing this form, I am certifying that I understand and agree to the following conditions to a zone exemption pursuant to Board Policy 6.206 (each box must be checked for your application to be considered):

If my request is granted, I must provide my student's transportation to his or her out-of-zone school.

My zone exemption request will not be granted if the requested school is overcrowded or does not have enough teaching capacity.

If the parent/guardian employed by Wilson County Schools ceases to be employed with Wilson County Schools, the student will return to his or her school of zone at the start of the following school year.

Zone exemption requests will not be granted for students with pending disciplinary actions from the previous school year absent an agreement among the principals for the school of zone and out-of-zone schools.

Parent/Legal Guardian Signature

Date

Parent/Legal Guardian Printed Name

Mailing Address

E-Mail Address

Cell Phone Number